



Vendor Application for Newtown Yoga Festival

Application Deadline: July 15th

All vendors must fill out this application completely. If the information does not pertain to you, indicate with an "N/A" (not applicable). Return the completed form by the deadline above. Contact information is provided on the last page.

We are proud of our community and look forward to promoting our local businesses. Thank you for being a part of this exciting event!

Vendor Information

Event Date: August 22, 2020

Event Time: 9AM until 4PM

Event Location: Newtown Community Center, 8 Simpson Street, Newtown, CT

Vendor Registration Fee

- Vendor:** \$100
- Health Practitioner:** \$100 (\$50 if you offer free massage/reiki, etc.)
- Non-Profit/Information:** \$50
- Food Providers:** \$50 plus \$25 Health Dept Permit*

Vendor Notes

- All vendor packages include approximately 10' x 10' of lawn/courtyard space and recognition in our promotional materials.
- Vendors must be signed up and paid by July 15th Deadline to be included in promotional and marketing materials.
- Exhibitors selling or sampling food to be consumed at the event must print and return the Newtown Dept of Health Application for a Temporary Permit.
www.newtown-ct-gov/sites/newtownct/files/uploads/temporary_event_application-2015.pdf
- After initial set up, all vehicles must be removed from the courtyard for emergency purposes.
- Vendors are invited to participate in the Community Yoga Class for free. If you wish to participate, please bring an assistant to oversee your space while you are gone.
- Be sure to ask about donating something for our Silent Auction!



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Registration Form

Vendor Type:

Vendor Health Practitioner Non-Profit Food

Company: _____

Contact Person: _____

Title: _____

Address: _____

City, State: _____ Zip _____ Phone: _____

Email Address: _____

Tent Trailer Footage required _____

Detailed Description of product/service(s) to be displayed, demonstrated and/or sampled:

Detailed Description of product/service(s) will exemplify our Yoga movement, mindfulness and music theme:

I would like to donate an item to the Silent Auction. If so, please describe

_____ Value of item \$ _____

Is a vehicle necessary for the operation of your booth: Yes No (If yes, please explain)



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Do you require electricity: Yes No *Deadline to order is upon submission of this application*

If yes, please list the type of equipment/appliances that will need electricity and the specifics.

1. _____ Amps=_____ Watts=_____ 120Volts_____

2. _____ Amps=_____ Watts=_____ 120Volts_____

Please remember to bring any extension cords you might need. All extension cords must have 3 prongs on the plug end.

***** PLEASE EMAIL A PHOTOGRAPH ILLUSTRATING YOUR PRODUCT AS WELL AS A LOGO FOR OUR WEBSITE AND MARKETING PURPOSES *****

Food Vendors:

The venue meets all the Health Dept requirements.

- Potable water is available outside and inside.
- There is an accessible sink in the concessions area for sewage disposal.
- Multiple restrooms are located in the main foyer.
- Trash receptacles are available around the facility but please provide an additional lidded garbage can at your booth.

Payment Information

Payment Method:

Credit Card: MC Visa Discover Amex

Credit Card # _____ Expiration _____

Name on Card _____ Zip Code _____ CVV: _____

Check (enclosed)

Please make check payable to: Newtown Community Center

Mail to: 8 Simpson St, Newtown, CT 06470

Please note in the Memo "NYF Vendor"



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What You Need to Know

Please furnish your own:

- 10'x10' Tent if outside (the courtyard is full sun, so you will want some type of cover)
- Tent weights
- Table(s)
- Chair(s)
- Signage
- Clipboards and/or sign-up sheets for your mailing lists as well as promo items
- Water and bag lunch (if you don't want to purchase food from the vendors)
- Extension Cords if need electric by special arrangement (must be 3 prongs on plug end)
- Vendors are responsible for their own trash removal

Food Vendors

- Please provide an adequate trash receptacle (with cover) at your booth for debris
- Please erect an appropriate sanitation station in accordance with Health Dept. standards and requirements
- Please post your Temporary License in a conspicuous place within the food booth/truck.

Day of Event:

- Vendors can arrive as early at 8am for check in and setup.
- No cars will be allowed in the courtyard after 8:30am. Vehicles must be parked in the parking lot or along the side of the building to allow for emergency vehicles.
- Vendors must be set up and be ready for business **no later than 9am** with the exception of food vendors who can set up until 11am.
- Vendors are responsible for their own trash removal. A receptacle will be provided on site for trash.

THANK YOU FOR YOUR SUPPORT!